





# Homeless Services and Supports System Common Intake Form for Simcoe County

## Current Housing Status

**HOMELESS** is not having a secure place or the resources/ability to secure a place of your own to live. It includes sleeping on the streets, in shelters, or living temporarily with others (with no chance of being able to live there permanently).

28. What's your current housing status?  Housed (to Q29)  Homeless (to Q32)

### If Housed:

29. ★ Housing type

Own your Housing

Rental Apartment  Rental House  Rental Room

In Transitional Housing

Temporarily housed with option for permanency (including a motel)

In a healthcare facility (including hospital, treatment centre, residential rehabilitation, mental health facility) have housing to return to

In a correctional facility (have housing to return to)

Other (i.e., youth in foster care), please specify \_\_\_\_\_

30. Do you have a scheduled court date (related to your housing)?  Yes  No

31. Are you at imminent risk (within the next 30 days) of homelessness?  Yes, please specify \_\_\_\_\_  No

### If Homeless:

32. ★ Where are you staying?

Emergency sheltered

Temporarily housed with no option for permanency (including a motel)

Couch surfing with friends / family / strangers

Unsheltered / living rough / on streets / in vehicle

In a healthcare facility (including hospital, treatment centre, residential rehabilitation, mental health facility) with no housing to return to & discharging in next 30 days

In a correctional facility with no housing to return to & discharging in next 30 days

Other (i.e., in abandoned building, storage locker, garage), please specify \_\_\_\_\_

33. In total, how much time have you been homeless over the past year? \_\_\_\_\_ Day(s) \_\_\_\_\_ Month(s) \_\_\_\_\_ Year(s)

\_\_\_\_\_ Day(s) \_\_\_\_\_ Month(s) \_\_\_\_\_ Year(s)

34. If you have been homeless more than once, how much time have you been homeless *over the past 3 years?* (Including this time)

#### Chronically Homeless =

Homeless 180 days or more/6 months or more over the past year.

AND/OR

Homeless more than once and 1½ years in the last 3 years.

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## Housing Placement:

35. What community or communities would you prefer to live in?
- The community I'm living in now, please specify: \_\_\_\_\_
- Another community, please specify: \_\_\_\_\_
- I'm open to living anywhere I can find housing/ or the services I need \_\_\_\_\_
- 
36. How many bedroom(s) are you looking for?
- Bachelor                       3 Bedroom
- 1 Bedroom                       4 and more Bedroom
- 2 Bedroom                      Please specify \_\_\_\_\_
- 
37. When seeking accommodations what is your monthly budget for rent?  
(Include the rent and the costs of electricity, heat, water and other municipal services).
- Please specify amount \$ \_\_\_\_\_ / Month
- 
38. Do you have any specific requirements for the accommodations?  
(i.e., wheelchair accessible, pet friendly, public transportation, etc.)

## Income Sources

39. Income Source
- Canada Pension Plan (CPP)
- Child Tax Credit
- Employment
- Full time                       Part-time
- Other, please specify \_\_\_\_\_
- Self-Employment
- Employment Benefits/Insurance (EI)
- Ontario Works (OW) – Provincial Social Assistance
- Caseworker Name \_\_\_\_\_
- Ontario Disability Service Program (ODSP)
- Caseworker Name \_\_\_\_\_
- Old Age Security (OAS)
- Other(s), please specify \_\_\_\_\_
- No Income
- 
40. Do you expect your income to change significantly within the next six months?
- Yes, please specify \_\_\_\_\_
- No

## Current Service Connections

41. Are you accessing any services that are related to your housing issue(s)?
- Yes, please provide the service provider name \_\_\_\_\_
- No

## Emergency Contacts

| Name | Relationship | Phone / Email |
|------|--------------|---------------|
|      |              |               |
|      |              |               |

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**END OF INTAKE**  
**THANK YOU VERY MUCH FOR SHARING YOUR INFORMATION WITH US!**

**Next Steps:**

- 1. Complete Common Consent Form with applicant (if it is not in the documents section in HIFIS)
- 2. Describe the next steps you will take
- 3. Describe what the applicant should expect next
- 4. Let applicant know who will contact them next, when and with what information/action
- 5. **[Mandatory]** Upload the completed **Common Consent Form** and **Common Intake Form** to HIFIS:
  - a. Front Desk => Client => Search Client Name/HIFIS File Number => Client Information => Consent / Documents.

## Distinguishing Features

After the intake is complete, please note any applicant distinguishing physical features you observed.  
**DO NOT ASK** the applicant if they have any distinguishing features.

***For worker only:** Please mention any distinguishing features you noticed:*

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## Notes

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