



County of Simcoe  
 Paramedic Services  
 1110 Highway 26,  
 Midhurst, Ontario L9X 1N6

Main Line (705) 726-9300  
 Toll Free (866) 893-9300  
 Fax (705) 726-6601  
 simcoe.ca



## Authorization to Disclose Personal Information

I, \_\_\_\_\_ hereby authorize the County of Simcoe Paramedic Services to disclose  
(please print patient/guardian/next of kin's name)  
 the following personal information concerning the following incident:

<b>Patient Name</b>	<b>Incident Date</b>	<b>Incident Location</b>
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**To the following individual or organization:** \_\_\_\_\_

**Note:**

This authorization must contain the original signature of the patient; or legal guardian if the patient is under 16 years of age and unmarried; or the legal representative if the patient is deceased or has been certified mentally incompetent.

Documentation must be provided with this form indicating guardianship or legal representation.

Name (please print)	Witness Name (please print)
Signature	Witness Signature
Relationship if signed by other than Patient (e.g. legal guardian, power of attorney, estate trustee, etc.) (please print)	Date

Please send this completed and signed document to:

**Mail**  
 Professional Standards Unit  
 County of Simcoe Paramedic Services  
 1110 Highway 26  
 Midhurst, ON L9X 1N6

**Email**  
[CSPS.PSU@SIMCOE.CA](mailto:CSPS.PSU@SIMCOE.CA)

**Fax**  
 705-722-6601

PLEASE BE ADVISED THAT THERE IS **A CHARGE OF \$20.00** FOR THE RETRIEVAL AND ADMINISTRATION OF MEDICAL RECORDS. AN INVOICE WILL BE FORTHCOMING FROM THE COUNTY OF SIMCOE FINANCE DEPARTMENT.

This request for information is made pursuant to the *Personal Health Information Protection Act*, the *Municipal Freedom of Information and Protection of Privacy Act*, and the *Freedom of Information and Protection of Privacy Act* where disclosure is made to an officer, employee, consultant or agent of the institution who needs the record in the performance of their duties and where disclosure is necessary and proper in the discharge of the institution's functions.

**Questions regarding County of Simcoe Paramedic Service Information Practices can be addressed to:**  
[CSPS.PSU@SIMCOE.CA](mailto:CSPS.PSU@SIMCOE.CA)