



# 2023 Winter Paramedic Recruitment - Important Information -



The County of Simcoe Paramedic Services' recruitment will be open for applications from **January 3<sup>rd</sup> to 31<sup>st</sup>, 2023**. The job postings are separated according to current certification status. Please **ensure you apply to the correct posting**.

## **MINIMUM QUALIFICATIONS:**

### **STREAM 1 - Cross-Certified ACP and PCP Candidates**

- Employed by a paramedic service and hold current, active certification with an Ontario Base Hospital as an ACP or PCP
- MOH AEMCA/ ACP Exam, or equivalent labour mobility completion
- F class driver's license, or equivalent, with no more than 6 demerit points
- PCP or ACP College Diploma from approved institution
- Clear criminal record check and vulnerable sector search dated within one month of hire
- Free of communicable diseases and up to date vaccination status as per the Ambulance Act
- BLS certification (formerly known as Health Care Provider level CPR) current within 1 year

### **STREAM 2 - Non-certified PCP Candidates**

- Non certified PCP candidates – AEMCA completed **or** AEMCA pending **or** qualified and registered for the upcoming AEMCA exam write
- F class driver's license, or equivalent, by March 26<sup>th</sup>, 2023 with no more than 6 demerit points
- PCP college program completion or diploma from an approved institution, **or** pending college program completion no later than April 21<sup>st</sup>, 2023.
- Clear criminal record check and vulnerable sector search dated within one month of hire (Dated no earlier than February 27<sup>th</sup>, 2022)
- Free of communicable diseases and up to date vaccination status as per the Ambulance Act
- BLS certification (formerly known as Health Care Provider level CPR) current within 1 year
- Standard First Aid certification from a WSIB approved program current within 3 years (if AEMCA exam not already completed)

## **IMPORTANT DATES:**

### **STREAMS 1 & 2**

- Applications can be submitted through the County of Simcoe website under “careers” from **January 3<sup>rd</sup>-31<sup>st</sup>, 2023**.
- Physical Testing (OPPAT) - **dated between October 17<sup>th</sup>, 2022 and March 27<sup>th</sup>, 2023**.
- Electronic qualification & documents submission deadline – **February 15<sup>th</sup>, 2023**.
- Interviews – **February 21<sup>st</sup>-24<sup>th</sup>, 2023**.
- Skills Assessments - **March 6<sup>th</sup>-10<sup>th</sup>, 2023**.
- Reference checks and conditional job offers – **March 13<sup>th</sup>-27<sup>th</sup>, 2023**.
- Sunnybrook Regional Base Hospital Program Orientation and delegated medical act skills assessment (Barrie) – **April 12<sup>th</sup>, 2023**.
- County of Simcoe Paramedic Services Orientation – **Monday to Friday, 08:30-16:30, April 24-28, May 1-5 & 8-12**.

### **STREAM 2**

- Sunnybrook Regional Base Hospital OSCE (Toronto) – **April 13<sup>th</sup>, 2023**.
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## **RECRUITMENT PHASE INFORMATION:**

Candidates must be successful in each phase of the recruitment process in order to move onto the next phase. Dates will be assigned to candidates. All dates are subject to change based on COVID-19 considerations, available spots, and public health recommendations.

### **Physical Testing:**

The successful completion of a paramedic physical assessment, dated between **October 17<sup>th</sup>, 2022 and March 27<sup>th</sup> 2023**, is required as a condition of employment.

The County of Simcoe Paramedic Services (CSPS) will only be accepting the Ottawa Paramedic Physical Abilities Testing (OPPAT). This is a third party organization and there is a fee that is paid directly to the third party, by the applicant. The physical testing is a pass/fail component. If you have already completed the OPPAT within the dates above, your results can automatically be shared with CSPS if you provide permission to the agency.

Applicants may begin booking their physical testing **immediately. Do not put off this element until the last minute, as there are a limited number of appointments**. For booking and more information use this link <https://specialprojects.wlu.ca/oppat/register/>

### **Interview and Skills Assessment:**

Selected candidates will be assigned both an Interview and a Skills Assessment time slot. However, in order to move on to the Skills Assessment, candidates must obtain a minimum of 50% in the interview. Unsuccessful candidates will be notified. If you do not hear otherwise, please attend your scheduled dates.

### **Qualifications & Documents Collection:**

Candidates must submit via email to [PSQualityAdmin@simcoe.ca](mailto:PSQualityAdmin@simcoe.ca) an electronic copy of all provincially mandated qualifications **no later than February 15<sup>th</sup>, 2023**. A link to these documents can be found on the “Careers” webpage. The documents will also be sent to those applicants selected to advance in the process.

Additionally, these documents should be saved on a USB drive, to be collected during the interview. The USB drive will not be returned.

Hard copies of some qualifications must be verified in person and must be brought to the interview date. Further details will be provided to successful candidate. Please work on compiling these item early in the process to avoid delays.

### **County of Simcoe Paramedic Services Orientation:**

Orientation will run from **Monday to Friday, 08:30-16:30, April 24-28, May 1-5 & 8-12**. It will consist of a combination of online and in-person sessions. Attendance is mandatory for the entire orientation.

### **COVID-19 Vaccination Policy**

The County of Simcoe is committed to providing a safe, healthy, supportive working environment. All offers of employment are conditional upon presentation of required documents applicable to the job, including a COVID-19 Vaccine Receipt or Certificate showing fully vaccinated status. In compliance with the Ontario Human Rights Code, accommodations will be provided to candidates who are unable to be vaccinated for verified medical reasons or under such other grounds as may be protected under the Ontario Human Rights Code.