

# Solid Waste Management – Infrastructure Projects Community Engagement Committee

MINUTES

NOVEMBER 23, 2015 1:30 PM – 3:15 PM

ORO MEDONTE SEVERN BOARDROOM

<b>MEETING CALLED BY</b>	County of Simcoe – Project Team
<b>TYPE OF MEETING</b>	Community Engagement Committee
<b>NOTE TAKER</b>	Stephanie Mack
<b>ATTENDEES</b>	Debbie Korolnek (County – Chair), James Nightingale (County), Rob McCullough (County), Marie Kavanagh (Bradford West Gwillimbury), David Barber (First Nations), Christopher Baines (Public Member)  Regrets – Ray Millar (Public Member), Andy Campbell (Innisfil), Susan Antler (Public Member)

## Agenda topics

### VARIOUS ADMINISTRATION ITEMS

**DK**

<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>• <b>welcome</b></li> <li>• <b>"housekeeping" items</b></li> </ul>
	<ul style="list-style-type: none"> <li>• DK opened the meeting, discussed the agenda</li> <li>• no items added to the agenda</li> </ul>

### DEBRIEFING ON OCTOBER 2015 CONSULTATION SESSIONS

**RM**

<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>• <b>October public consultation sessions</b></li> <li>• <b>Aboriginal and stakeholder consultation</b></li> <li>• <b>further evaluation of short-listed sites</b></li> </ul>
	<ul style="list-style-type: none"> <li>• 10 public consultation sessions held in October</li> <li>• discussion on format – general consensus that it was good, provided opportunity for dialogue</li> <li>• open house portion – not well utilized, residents sat down and waited for the presentation</li> <li>• consider open house portion at the end of the question period – would provide information first, then allow questions to the Project Team following that</li> <li>• suggestion that CEC is referenced in upcoming reports</li> <li>• feedback heard by the CEC – traffic is an important consideration, compensation, forests</li> <li>• discussion on how traffic will be considered in the evaluation, traffic impact study</li> <li>• discussed compensation in regard to trees and possible options</li> </ul>

### PUBLIC FEEDBACK RECEIVED

**RM**

<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>• <b>overview of comments, discussion on feedback</b></li> </ul>
	<ul style="list-style-type: none"> <li>• just over 200 comments received and have been submitted to County consultant for review</li> <li>• consultant will take this feedback to further the evaluation of the sites – incorporated into the third siting report</li> <li>• will walk the sites with the comments and information received from the public</li> <li>• discussed comment from Ray Millar – traffic seems to be a prominent consideration</li> </ul>

## UPCOMING MILESTONES

RM

<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>• <b>presentation of preferred site(s)</b></li> <li>• <b>preparation for release of information</b></li> <li>• <b>anticipated timing</b></li> </ul>	
<ul style="list-style-type: none"> <li>• discussion on timing, anticipate preferred site(s) to County Council in February</li> <li>• sought feedback from CEC on notification to 500 m neighbouring landowners – delivery of notice of the preferred site, setting date for landowner meeting</li> <li>• notification to potential host municipalities ahead of release of agenda – similar process to that of release of the short-listed sites in the summer</li> <li>• letter to neighbouring landowners – discussed content of the letter</li> <li>• CB – letter should have a phone number for a direct contact, date for a landowner meeting</li> <li>• MK – address questions that have been brought up public consultation sessions in the letter</li> <li>• discussed timing of the further information sessions – meeting with the landowners potentially in between Committee of the Whole and County Council</li> <li>• letter would include indicate the date of the meeting and a detailed explanation of the process (Committee of the Whole, County Council), a contact that could potentially be reached after hours, contact should be knowledgeable on the projects and be able to answer specific questions</li> <li>• letter could be sent day prior to agenda being released publically</li> <li>• discussion on format of the public information session on the preferred site(s) – short presentation on how the site(s) was determined, anticipated timeline going forward, milestones</li> <li>• meeting with the landowners – development of the relationship between County and near neighbours, opportunity for exchange of information, discuss potential for tour</li> <li>• CB – potential to create a steering committee? How would this tie-in with the existing CEC?</li> <li>• RM – MOECC could require this, could be established following the commissioning of the facility</li> <li>• DK – this could be considered</li> <li>• consensus – meeting with neighbours should be arranged for after County Council, also must consider March Break and Easter</li> <li>• timing of public information session – consensus that it should be held shortly after County Council</li> <li>• location – central location at the Museum</li> <li>• need to follow-up with letters to all 500 m landowners once direction has been received from County Council to “close the loop”</li> </ul>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
<ul style="list-style-type: none"> <li>• determine timing of release of information on preferred site(s)</li> </ul>	Project Team	
<ul style="list-style-type: none"> <li>• determine dates for both public information session(s) and landowner meeting with release of the preferred site(s)</li> </ul>	Project Team	

## FORMAT FOR UPCOMING INFORMATION SESSIONS

RM

<b>DISCUSSION</b>	<ul style="list-style-type: none"> <li>• <b>format for public information session</b></li> <li>• <b>format for landowners meeting</b></li> </ul>	
<ul style="list-style-type: none"> <li>• afternoon/evening for public session as has been done before – consensus is that this has worked well</li> <li>• discussion on format of public information session – lead with the presentation (1/2 hour), focus on why the site was selected, 1 hour of Q&amp;A, ½ hour afterwards for discussion with Project Team</li> <li>• provide FAQs ahead of the presentation, opportunity to submit questions</li> <li>• format for the landowners meeting – potential to be facilitated by the Warden</li> <li>• CEC will meet to discuss the information sessions and the communications material</li> </ul>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
<ul style="list-style-type: none"> <li>• following release of the preferred site(s), prepare material for information sessions to review and discuss with the CEC</li> </ul>	Project Team	

**TIMING FOR NEXT CEC MEETING**

**DK**

<b>DISCUSSION</b>	<ul style="list-style-type: none"><li>• <b>discussion on timing of next meeting</b></li><li>• <b>release of preferred site(s)</b></li></ul>	
	<ul style="list-style-type: none"><li>• meeting with the CEC following release of the preferred site(s) – between CCW and Council – February 16 or 19, 2016</li><li>• consider Family Day, Good Roads</li></ul>	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
<ul style="list-style-type: none"><li>• send doodle.com poll and make arrangements for next meeting</li></ul>	SLM	

**CLOSING REMARKS**

**DK**

<b>DISCUSSION</b>	<ul style="list-style-type: none"><li>• <b>opportunity for closing comments, etc.</b></li></ul>
	<ul style="list-style-type: none"><li>• no other items for discussion, meeting adjourned at 3:15 pm</li></ul>