

Solid Waste Management – Infrastructure Projects Community Engagement Committee

MINUTES

SEPTEMBER 14, 2015 1:30 PM – 3:20 PM

MIDLAND PENETAGUISHENE
BOARDROOM

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| MEETING CALLED BY | County of Simcoe – Project Team |
| TYPE OF MEETING | Community Engagement Committee |
| NOTE TAKER | Stephanie Mack |
| ATTENDEES | Debbie Korolnek (County – Chair), James Nightingale (County), Rob McCullough (County), Ray Millar (Public Member), Andy Campbell (Innisfil), Marie Kavanagh (Bradford West Gwillimbury), David Barber (First Nations), Christopher Baines (Public Member) Regrets – Susan Antler |

Agenda topics

VARIOUS ADMINISTRATION ITEMS

DK

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| DISCUSSION | <ul style="list-style-type: none"> • welcome • “housekeeping” items |
| | <ul style="list-style-type: none"> • DK introduced the meeting • no items added to the agenda |

PROJECT DEVELOPMENT AND UPDATE

RM

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| DISCUSSION | <ul style="list-style-type: none"> • siting report – Part 2 – presented to County Council on August 11, 2015 • evaluation of the candidate sites • further evaluation of short-listed sites |
| | <ul style="list-style-type: none"> • RM provided an overview of the projects and discussed the release of the short list of sites in August • provided a map of the short list of sites – seven sites for the OPF, five for the MMF • discussion on the potential to co-locate the sites – benefits including shared infrastructure but still will work towards finding the best site for each of the facilities – Council direction is to determine the best site for the OPF, MMF, and a combined facility • one privately-owned site – located at Highway 400 and County Road 93 – Right of First Refusal will be furthered • will now move into a period of public and stakeholder consultation and further evaluation of the sites • proposed tour for potential host municipalities – discussed the value of visiting other existing facilities |

UPCOMING PUBLIC CONSULTATION SESSIONS

RM

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| DISCUSSION | <ul style="list-style-type: none"> • dates for sessions, locations, times • facilitation • advertising – notification, print advertising dates, “Managing Your Waste”, etc. |
| | <ul style="list-style-type: none"> • overview of public consultation sessions – the September issue of “Managing Your Waste” was provided for reference • October 6 session – central location, addition of two sessions in Springwater so that there will be sessions in Midhurst, Hillsdale, and Elmvale • two times – afternoon and evening session – short open house, presentation, question and answer – based on June CEC recommendation that a presentation be provided and opportunity for residents to ask questions • discussed facilitation – to be undertaken by the Warden • provided copies of the Fast Facts information sheets – final version following discussion with the CEC at June meeting • advertising – notification to contact list prior to October 6, “Managing Your Waste” sent to all households, print advertising County-wide, social media, notification to 500 m landowners, media releases |

DRAFT STORYBOARDS FOR REVIEW

RM

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| DISCUSSION | <ul style="list-style-type: none"> • presentation of draft storyboards • discussion of content, information presented • recommendations from CEC | |
| <ul style="list-style-type: none"> • CEC was provided copies of the draft storyboards for their review and comment • include a storyboard that provides an outline of the meeting for reference – attendees know what to expect, when the presentation and Q&A will begin • provide notice that questions can be submitted ahead of time • define “OPF” and “MMF” fully on Storyboards 4 and 6 • change the order of the boards – MMF first as the order makes more sense – transfer is prior to processing • Storyboard 4 – explanation that siting will occur prior to the selection of the technology, benefit of selling the final products • Storyboard 6 – “daily transfer” of blue box material to a processing facility outside of the County of Simcoe, communicate that this is a building – not a landfill • message has to encompass that this is not a landfill, this is the result of direction on landfills which was clearly outlined in the Solid Waste Management Strategy • provide information on the savings if a MMF is developed, number of trucks • Storyboard 5, 7 – outline that the process is continuing – addition of next steps • Storyboard 8 – add that public information sessions were held, criteria was taken to the public and amended, Council endorsed • Storyboards 10, 11 – addition of footprint “dot” of the potential facilities – indicating the small size of the facility in comparison to the large size of the potential sites • define the “white space” on the maps – areas that were free of Screen 1 and Screen 2 conflicts • for distribution at the meetings – criteria table and USB flash drives with all reports • Storyboard 12 – provide detailed information on dates – siting to be complete by November, feedback will be required for submission to the consultant | | |
| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
| <ul style="list-style-type: none"> • consider CEC recommendations and revise storyboards accordingly | Project Team | |
| <ul style="list-style-type: none"> • provide table of Screen 1 and 2 criteria as a handout, USB flash drives of the reports | Project Team | |

DRAFT PRESENTATION FOR REVIEW

RM

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| DISCUSSION | <ul style="list-style-type: none"> • presentation of draft presentation – will be presented by the County and consultant • discussion of content, information presented • recommendations from CEC | |
| <ul style="list-style-type: none"> • correction on the last slide – take out information about the consultation sessions as format will be evident at the meeting • addition of the storyboard outlining the approvals processes and what is required in terms of permitting • be prepared to answer questions regarding the number of trucks and potential impacts • discuss the individual maps and the groundwater layers | | |
| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
| <ul style="list-style-type: none"> • consider CEC recommendations and revise the presentation accordingly | Project Team | |

TIMING FOR NEXT CEC MEETING

DK

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| DISCUSSION | <ul style="list-style-type: none"> • discussion on timing of next meeting • following public consultation sessions, prior to release of preferred site | |
| <ul style="list-style-type: none"> • debrief on the consultation, prepare for release of the preferred site • week of November 23 appears to be good for the committee | | |
| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
| <ul style="list-style-type: none"> • send doodle.com poll and make arrangements for next meeting | SLM | |

CLOSING REMARKS

DK

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| DISCUSSION | <ul style="list-style-type: none">• opportunity for closing comments, etc. |
| <ul style="list-style-type: none">• no other items for discussion, meeting adjourned at 3:20 pm | |