

## Simcoe Manor Family Council

### Minutes of Meeting June 1, 2022

- **Present:** Rosa Athanassoulis – Programs and Support Service Supervisor, Susan Calder, Linda Sherman, Diane Huntley, Deborah King, Christine Craziani, Marcus Roopchan – IPAC specialist, Stacey Mackenzie – Director of Care
  
- **Welcome** – Susan Calder
  
- **Covid Guidelines** – Marcus Roopchan, IPAC specialist
  - if there are two cases diagnosed, then unit will isolate according to Public Health
  - while isolation occurs, there can be one essential visitor at a time
  - isolation for residents is emotionally draining
  - Marcus does rounds regularly to try to control isolation of residents
  - Rosa will forward concerns regarding isolation to Jane Sinclair – General Manager, Health and Community Services for Simcoe County – for discussion at next Town Hall – can current cap of two essential visitors be increased?
  
  - *Thanks to Diane Huntley for her summary below.*
  - Personal Care/Hygiene. Specialized services (nail care) are not performed when residents are in isolation.
  - Visitation:
    - If a general visit is cancelled due to Covid, can an essential caregiver substitute? If someone books a visit and cannot make it, can another family member substitute? Rosa will check and confirm.
    - Does Simcoe Muskoka Health Unit/Simcoe Manor restrict the number of essential caregivers per resident? Marcus will check and confirm.
    - Essential caregivers are required to book visitations and time is not always available. On occasion it would be nice to be able to visit spontaneously.
    - The Ontario Ministry of Health sets the guidelines/directives for the province. The Simcoe Muskoka Health Unit reviews the guidelines/directives and sets their guidelines/directives for the LTC homes which appear to be more stringent. The LTC home must follow the direction of the local public health unit (Simcoe Muskoka Health Unit).
    - Are family members part of the discussion in determining the final guidelines/directives set for LTC homes in Simcoe County? Rosa will contact Jane Sinclair to discuss the possibility of a family member attending the next Town Hall meetings with Simcoe Muskoka Health Unit.

- **Changes in Nursing Care Staff Positions – Stacey Mackenzie, Director of Care**
  - PSW rebid created by additional funding from Ministry of Long Term Care – working toward 4 hours of care per resident per day by 2024
  - Funding created nine additional full time jobs and nine part time jobs
  - Additional jobs allowed current staff to bid for new positions and/or changes in hours
  - Shifts will be redistributed – new positions begin July 1<sup>st</sup>
  - Consistency has been maintained everywhere possible – some changes necessitated changes of staffing on units – changes have not yet been announced – staff did not choose units, but some staff requested a change of unit – positions remaining open will be posted – in the meantime, open jobs are being filled by agencies
  - To assist with changes for staff and residents, for easier reference, there will be card files available at unit nursing stations where staff can quickly familiarize themselves with residents
  - Residents' information will soon be available again on a board in each room
  
- **Approval of Minutes from May 4, 2022 – Approved by Linda Sherman**  
 Seconded by Diane Huntley
  
- **Resident Family Safety Training – Rosa Athanassoulis/Susan Calder**
  - two identifiers for distribution of medication can be photo (available on computer), bracelet
  - social worker Melody participates in counselling service to residents and families – maintains progress notes
  - families with concerns about possible depression of residents can consult unit nurse and/or social worker
  
- **Duet Tandem Bike – Rosa Athanassoulis, Programs and Support Services**
  - there is \$5000 available currently for bike, approximate cost of bike based on 2018 quote – \$10,000 – Rosa will request a current quote
  - approximately half of residents have physical challenges and cannot access current bike and would benefit from Duet Bike – Duet Bike accommodates residents who must use lift to transfer from a chair to a bike
  
- **Fundraising Suggestions – Susan Calder**
  - Council will fundraise for Duet Bike
  - basket raffle will start June 5<sup>th</sup> in Manor in front lobby – Council members have indicated some availability to assist
  - Rosa is preparing basket
  
- **Home Updates – Rosa Athanassoulis**
  - June 18<sup>th</sup> – outdoor vendor/fun event in front parking lot
  - June 7<sup>th</sup> – virtual senior social – June is Seniors' Month

- family portal proceeding well – email Rosa at [Rosa.Athanassoulis@simcoe.ca](mailto:Rosa.Athanassoulis@simcoe.ca) if interested in a family portal
- group programs are taking place in the auditorium
- outings are happening
- transition back to Manor church services has been slow – currently three clergy members are participating

- Council will continue to meet in July and August – next meeting will be July 13, 2022

- **New Business** – Susan Calder
  - please contact Susan through the Family Council email or personal email for issues that can be discussed at the next meeting

- **Meeting adjourned – 4:30 P.M. – Diane Huntley**

***Next meeting:  
July 13, 2022 at 3 P.M.  
Tea Room of Simcoe Manor  
AND/OR  
Via Microsoft Teams***