

**Simcoe Manor
Family Council**

**Minutes of Meeting
Wednesday, May 3, 2023**

Present – Rosa Athanassoulis-Programs and Support Services Supervisor, Susan Calder, Stacey Mackenzie-Director of Care, Diane Huntley, Linda Sherman

- **Welcome** – Susan Calder
- **Questions and Comments** – Stacey Mackenzie
 - The following questions were raised through email by a member of Family Council -*
 - security at the front main entrance to Simcoe Manor - Is there a security camera in this area? I do not know of a LTC home where you can just press a button and let yourself in. Many resident family members find this very concerning. At what time in the evening is the front door locked for the night?
 - Wouldn't it be responsible to have a manned reception area at the front entrance? After all this is an LTC facility and as such it should be more secure, I know from talking to many of the residents' family members, that there are definite concerns about the presence at the front entrance.
 - *Reply via email from Stacey Mackenzie, Director of Care* - Just to clarify there are cameras that are run to the front office and are on a constant feed of those coming and going; Doors are also unlocked in the morning and locked at 9:00pm by the charge RN. During locked hours of the night visitors call the RN phone for access.
 - *Ongoing comment through email from Family Council member* - Should residents feel safe with just a security camera in the front entrance? If that is the extent of the front entrance security, my question would be...is someone watching it during the day when the doors are unlocked? I have toured several LTC homes in the area, and I have never been able to just press a button and walk in. I hope you can appreciate my concern.
 - *Added from our Family Council meeting by Stacey Mackenzie* – there are security cameras at every entrance to the Manor building and nurses/office staff can see everyone who enters and departs Simcoe Manor – can also see when there are residents who might be trying to leave the building, taking care that these residents cannot exit
- **Public Inspection Report** – Stacey Mackenzie
 - ✓ inspections are random and unannounced often responding to critical incidents (CI's) – all records of critical incidents are submitted by Stacey to the Ministry of Long Term Care – all written complaints must also be submitted to Ministry – sometimes CI's can be resolved by phone
 - ✓ Ministry has access to all case notes remotely

- ✓ at completion of inspection, all exit interviews take place with Stacey – homes can be fined if not following recommendations of inspection within prescribed timeline
- ✓ as result of specified incidents - additional supervision added for wandering resident – additional education for understanding bruising and colouration - with photos in tub rooms – now, weekly head to toe assessments
- **Advanced Foot Care** –Stacey Mackenzie
 - ✓ toe nails should be trimmed every six weeks
 - ✓ updated skin assessment to include foot care
 - ✓ homes are trying to outsource advanced foot care
 - ✓ staff are receiving education about healthy toe nails comparing to unhealthy nails
- **Some crumbling of front entrance steps** – Dave Beard (via email)
 - ✓ should front steps be reconditioned where crumbling of cement is occurring for safety – Rosa issued a service request – response:

Resolution:

assessed for safety. checked ok. we will be making adjustments for drainage soon that will not affect usage presently

- ✓ recently front parking lot was cleaned after the winter, front walkways and steps also cleaned and clear now of any concrete particles
- **Approve Minutes from meeting of April 12, 2023** – Susan Calder
 - ✓ approved by Linda Sherman and seconded by Diane Huntley
- **Treasurer's Report** – Linda Sherman
 - ✓ April 3rd - \$.39 interest applied – balance on account - \$203.38
 - ✓ Family Council will pay half of cost for Elvis Presley concert on July 6th - \$125
 - ✓ Residents' Council assuming cost for other half of fee – total \$250
- **Krispy Kreme Donut Sales** – Linda Sherman
 - ✓ further discussion re donut sales, as we are being included in the purchase made by the other homes as one big order, but ordered donuts aren't available until Sept 19 - so we need to sell them in advance prepaid.
 - ✓ maybe we can have some available to purchase individually with coffee on August 2nd in order to tempt an advanced sale of a dozen.
 - ✓ on May 13 and 20 - Linda, Susan, Diane are in the front lobby from 1-3, there will be advance promotion for donut sales taking place on August 2nd at the Community Event & Marketplace – also an opportunity to place orders if desired – the August 2nd event might attract about 100

people – perhaps there can be individual donuts and coffee to entice people to order donuts

- ✓ Linda showed us Krispy Kreme coffee pods that can be purchased from Canadian Tire OR is coffee available through Tim Horton's?
 - ✓ Diane will make calls regarding coffee
 - ✓ also, this event on August 2nd can be advertised on the Alliston radio FM92.1 station free nearer the time
 - ✓ poster is ready for display in various locations – pre-orders will begin on May 13/23 at \$15/dozen
- **Redevelopment Committee meeting (update) – Susan Calder**
 - ✓ committee met on April 17th in afternoon – received current summary of progress and computer representations of LTC rooms and public areas in centre building – minutes and summary will be available from County
 - ✓ earthworks proceeding
 - ✓ new Long Term Care building will be three stories with natural light on three sides – daycare for children also in building
 - ✓ Building B will be village centre, contains kitchen and supports for building C and D
 - ✓ Simcoe Meadows and Terraces – supportive and affordable housing, will also contain 1 to 2 family guest suites for family visitors
 - ✓ Building E – retirement units and market value life lease suites – 40 units with balconies
 - ✓ 12 garden homes with garage and driveways – 12 townhouse bungalows with garages
 - ✓ Senior Lodge – communal – 9 units for sleeping and bathrooms
 - ✓ final site plan was submitted in summer 2023
 - ✓ construction will continue from 2023-2026
 - ✓ estimate of LTC occupation of new building, 2025 and other buildings in 2026
 - ✓ budget adjustments being made due to rising costs caused by supply chain issues, labour, weather, etc.
 - ✓ next committee meeting in July 17/23
 - ✓ Susan will contact Catherine Ivanyshyn regarding suggestion for donations in form of a memory wall or a brick or developing of a butterfly garden
 - **Simcoe Manor Upcoming Events – Susan Calder, Rosa Athanassoulis**
 - ✓ please refer to recent posters about upcoming events for more details
 - ✓ Sunday May 14/23 from 2-3:30 P.M. in the auditorium for loved ones and mothers – coffee and treats will be available to be taken back to residents' rooms for eating
 - ✓ July 6/23 – Elvis Presley tribute concert and Naomi Bristow
 - ✓ Community and Market Event, Wednesday, August 2nd from 2-7 P.M. Barbecues – beginning May 15/23 to assist Residents' Council, June 19/23, July 27/23, August 24/23, September 12/23

- **Home Updates** – Rosa Athanassoulis, Programs and Support Services Supervisor
 - ✓ residents visited Georgian Village for tour – they would like to see motion sensor lights in residents' rooms in the new development
 - ✓ there will be inquiries out soon for a new company to provide physiotherapy for Simcoe Manor
 - ✓ \$100 has been raised for Matthew's House Hospice
 - ✓ summer students will be starting soon
 - ✓ volunteers and staff will be honoured on May 12th for their service to the Manor
 - ✓ summer ice-cream truck will soon be starting its schedule at Simcoe Manor
 - ✓ Family Council posters are displayed in elevators – request for a Family Council board in the front lobby

Due to upcoming events - schedule of future Family Council meetings - June 14th/23, July 5th/23, August 9th/23 – no meeting during September – meetings resume normal scheduling on October 4th/23

- **New Business** – Susan Calder
Please contact Susan through the Family Council email for issues that can be discussed at the next meeting.

***Next Meeting,
Wednesday, June 14, 2023
3 P.M.
Tea Room at Simcoe Manor
Microsoft Teams/Hybrid***