

# Age-Friendly Seniors Housing Grant Program Guidelines

## GENERAL GUIDELINES

- Applications are subject to funding availability.
- Grants will be awarded based on the number of eligible applicants and funding criteria.
- Funding will be paid to approved applicants once all required receipts and photos have been received and criteria has been met and approved.
- Homeowner must attach a minimum of two quotations per project that clearly itemizes the work and materials required for each project.
- Modifications started or completed on the property prior to approval will not be eligible for the Age-Friendly Seniors Housing Grant.
- \$500,000 is the maximum amount available to distribute between all eligible applicants that have been approved for funding.
- \$50,000 is the maximum amount available per eligible applicant.
- Work that has been approved a grant may be subject to inspection before funds are allocated.

## SUPPORTING MATERIAL

Applicants must submit supporting material with their application as follows:

- Completed and signed application
- Two (2) professional contractor estimates/quotes per project
- Current photos of area to be improved

**Please retain a copy of all materials submitted for your own records.** Note: the grant sub-committee will not return the material to the applicant.

Applications are received and reviewed by an Age-Friendly Seniors Grant sub-Committee and shared with the Simcoe County Age-Friendly Communities Advisory Committee for endorsement. Your application will be evaluated according to the evaluation criteria included in the guidelines. Note: The submission of an application does not in itself constitute any commitment on the part of the County of Simcoe, Age-Friendly Seniors Housing Grant Program.

The County of Simcoe will confirm receipt of your Application within five (5) business days of receipt. Please ensure you have a contact phone number or email address.

## APPLICATION DEADLINE

Closing date is May 31, 2023

## APPLICATION SUBMISSION PROCESS

You may submit your application in any of the following ways:

- **Email** your completed Application, Declaration and all relevant documents to [agefriendly@simcoe.ca](mailto:agefriendly@simcoe.ca)
- **Hand-deliver** a copy of your completed Application, Declaration, and all relevant documents to the County of Simcoe Administration Centre Customer Service (address below)
- **Mail** a copy of your Application, Declaration and all relevant documents to the following address:

Attention: Age-Friendly Seniors Housing Grant Program  
Health and Emergency Service Department  
1110 Hwy. 26  
Midhurst, Ontario  
L9X 1N6

# Evaluation Process

**The Age-Friendly Seniors Housing Grant Sub-Committee shall not be obliged to disclose the detailed evaluation scores of an applicant other than to the applicant whose score it is. Any evaluation carried out by the Sub-Committee shall be considered to be fair and accurate to all applicants for all purposes and shall not be subject to review by any court tribunal.**

**If the grant application contents, all requested documents and securities, are enclosed and found to be satisfactory, then members of the Age-Friendly Seniors Housing Grant Sub-Committee will receive a copy of each submission for review.**

The Age-Friendly grant submissions will be evaluated in accordance as part of a two (2) phase process as follows:

## **Phase 1:**

Grant submissions will be evaluated to determine if all the minimum eligibility criteria has been met. If minimum criteria is met, the submission will proceed to Phase 2. Submissions that do not meet the eligibility criteria will be removed from further evaluation or consideration.

## **Phase 2:**

Grant allotments will be based on a needs prioritization process in alignment with the County of Simcoe's Positive Aging Strategy: older Adults Strengthening our Communities and Planning Framework.

Evaluations will be based on the written grant submissions upon full completion of all sections of the application.

Once submissions have been evaluated, applicants will receive a letter of approval, partial-approval, or denial.

Should the County receive a funding Application after the expiry date, the Committee will evaluate the application based on the following criteria:

- \* Eligibility
- \* Availability of funds
- \* Time sensitive needs