

## Simcoe Manor Family Council

### Minutes of Meeting November 2, 2022

- **Present:** Rosa Athanassoulis – Programs and Support Service Supervisor, Susan Calder, Linda Sherman, Deborah King, Sandi Nemenyi, Stacy Mackenzie – Director of Care, Marcus Roopchan – IPAC Specialist, Diane Huntley
- **Welcome** – Susan Calder
- **Features of Zoom and Microsoft Teams** – Steve Fagan  
- deferred to meeting on December 7, 2022
- **Approval of Minutes from September 7, 2022** – Approved by Linda Sherman and Seconded by Sandi Nemenyi
- **Treasurer's Report** – Sandi Nemenyi  
- \$201.09 remains in account (re: September 7/22)  
- thank you to Sandi for her work as Treasurer and best wishes to Sandi  
- thank you to Linda Sherman for taking on the role of Treasurer after December 7/22
- **Resident and Family Safety Training, Safe Medication Use-Reducing Risk** – Stacey Mackenzie – Director of Care  
- Stacey assured that guidelines are followed  
- members reviewed section without further comment
- **Residents' Bill of Rights** – Rosa Athanassoulis – Programs and Support Service Supervisor  
- members were provided with the most recent version of the Residents' Bill of Rights - #24 has changed so that any palliative resident can have loved ones present with them for 24 hours a day  
- Debbie King commented that residents and/or families should always talk to members of the care staff, i.e., PSW's, recreation/programs staff, nursing staff about changes in conditions of loved ones – inform staff of any concerns and seek timely responses
- **Visitor Guidelines in Long Term Care Homes** – Rosa Athanassoulis  
- document provided to Family Council members – provided to all families from Ministry of Long Term Care/Health  
- as current conditions change, the guidelines might also change - be watchful for any possible future updates

- **Invitation to Family Council chair from other Simcoe County Home – Susan Calder**
  - Susan will extend invitation to Marilyn Hutchinson who is President of Sunset Manor, to attend the next meeting on December 7<sup>th</sup>/22
  
- **Simcoe Manor, Home to Family Communication – Susan Calder**
  - in late September at the time of an outbreak, status of the outbreak changed overnight from a Saturday to Sunday – precautions or restrictions for families/visitors were not clear – Janina Grabowski-Administrator, has apologized for the confusion – lines of communication will be kept as clear as possible
  
- **Answers to email questions from Debbie King – Stacey Mackenzie-Director of Care, Marcus Roopchan-IPAC Specialist, Rosa Athanassoulis-Programs and Support Service Supervisor**
  - Who is the new contractor for mobility services? – Align Home Health will be provider – chosen after rigorous analysis and scoring system – will be available for device repairs twice a week – will also provide safety checks for residents of Simcoe Village
  - When has the fifth Covid booster started or been offered? How has it been progressing throughout the building percentage wise? Is it a requirement for staff, visitors and family to have it? – Covid Bivalent has been available for all units – 54 residents took the vaccine, i.e., 44 % of residents – it is not mandatory for staff and visitors
  - When is the flu vaccine being offered? Have you completed giving them out? – flu vaccine was provided in October with 99% compliance – POA's were notified – residents were given the high dose vaccine
  - Have the two Chaplains' responsibilities been divided between units now? How do we get in touch with them? – Claudine is available on Essa for Tuesdays and Thursdays - Tosorontio and Adjala on Fridays – Andrew will be available for Nottawasaga and Innisfil every other Wednesday and Friday
  - Rosa will email the contacts for chaplains to Family Council members
  - Three lamps on the west side of the front parking lot have been off at night. Is there a reason? – Rosa will ask maintenance to follow up about the lighting
  - Has the part for the "Magic Table" been obtained yet? – the table has been repaired and is back in use but won't appear on the activity calendar until December – a program on the table had to be re-installed because it was interfering with the other programs on the table
  
- **Home Updates – Rosa Athanassoulis**
  - Family Council minutes will be posted on units according to inspection protocol – minutes are also available on the website
  - application has been made for a New Horizon grant of \$25,000 to enhance volunteer programs – for education, training, i.e., train the trainer – add to Rachel's hours for volunteer recruiting
  - volunteers are needed for outings, 1:1 support, Sunshine Programs

- some residents are “at risk” – participate in fewer than 8 programs monthly – residents at risk are reviewed by programs staff regularly
- mini Christmas market will take place in front lobby – any profits will go to the Residents’ Council
- Christmas elves have adopted 40 residents – will be providing gifts
- Wish Foundation has adopted 20 residents
  
- Diane Huntley – commented that residents need consistency and fewer disruptions caused by periodic staff changes – is there a plan for rotating staff?
  
- **New Business** – Susan Calder
  - please notify Susan by email if you would like to add an item to the next meeting’s agenda

**Meeting adjourned – 4:12 P.M.**

Linda Sherman

***Next meeting:  
December 7, 2022 at 3 P.M.  
Tea Room of Simcoe Manor  
Microsoft Teams***