

Simcoe Manor Family Council

Minutes of Meeting March 1, 2023

- **Present:** Rosa Athanassoulis – Programs and Support Service Supervisor, Susan Calder, Debbie King, Linda Sherman, Olga Belanovskaya-Family Survey, Marcus Roopchan-Infection Prevention and Control, Tammy Conrad-Resident Program Care Supervisor
- **Welcome** – Susan Calder
- **Approval of Minutes from meeting of February 1, 2023** – Susan Calder
 - Approved by Linda Sherman
 - Seconded by Debbie King
- **Questions from Debbie King** – responses from Tammy Conrad and Marcus Roopchan
 - Re: Tammy Conrad -**
 - Why is the Nott unit regularly short of PSW staffing compared to other units?*
 - staffing levels for all units need to be met – might be vacancies on units so staff spread for accessibility to all units
 - Why do you pull the regular staff (or try to pull regular staff) to fill other floors and leave the Nott unit with the less experienced/new staff to flounder on their own?*
 - to accommodate staffing needs, volunteers from among the staff are first requested – try to prevent floors being staffed only by agency employees
 - The County has cut back on HSA (Home Support Associate) staff (previously hired to help during COVID outbreak) from full time to 2 days a week – when will the Nott unit lose this person permanently? Any warning when?*
 - not being reduced at this time
 - Is the County planning imminently of decreasing or eliminating the screener positions?*
 - not at this time
 - Re: Marcus Roopchan –**
 - If screeners do go, do you believe/feel comfortable that visitors will do the hand sanitizing, masking and rapid COVID testing properly without supervision?*
 - screeners continue to be active – visitors and staff continue to be accountable and responsible to residents
 - Do you not think there will be an increase in outbreaks?*
 - need to work together as gatherings increase – COVID 19 and gastrointestinal illnesses are in the community as gatherings increase
 - Are there any contingency plans at the ready if this happens?*
 - at the present time, there are no significant outbreaks
 - visitors' masks can be removed where loved ones have a private room

- **Review of Family Survey – Olga Belanovskaya**
 - people indicating a possible interest in Family Council have been contacted
 - survey informs decision makers moving forward with action plans
 - online participation is improving
 - survey is sent to all families for full representation rather than relying on a random sample – usually completed during summer in order to make use of students for collating – will return to the traditional schedule in the coming year
 - 69% of families took part – 93% indicated satisfaction with treatment for family members – over 90% indicated satisfaction with response to COVID – 36% indicated satisfaction with their current role in support of loved ones at the Manor and felt they do not have time for Family Council

- **Inquiry – Hearing and Eye Assessments – Rosa Athanassoulis**
 - possible clinics under consideration, however portability of necessary equipment presents an obstacle

- **Review and Update from Volunteer Encouragement meeting, February 22/23 – Susan Calder**
 - thanks to those who were able to attend for discussion
 - Family Council poster and pamphlet were updated to reflect current dates, personnel and conditions – will be sent to Administration office for new information and placed on units and website
 - available members will attend events to meet potential new members at Simcoe Manor events, e.g., June outdoor event, tentative Elvis concert in summer, will greet visitors in foyer

- **Terms of Reference – Susan Calder**
 - amendment regarding scheduling of monthly meetings – meetings occur monthly throughout the year on the first Wednesday of each month, changed from exceptions of July, August, and December – up-to-date version will be forwarded to Family Council members

- **Treasurer’s Report – Linda Sherman**
 - RBC will be contacted regarding a charge made recently to the account
 - current balance is \$201.76
 - Rosa will approach Residents’ Council to confirm whether they will pay for half of tentative Elvis concert , i.e., \$125 – Family Council will pay other half, i.e., \$125 to meet Elvis’s fee of \$250 for hour concert
 - possibly use a donation jar at June 22nd event for the Family Council table – in support of entertainment and Christmas social events

- **Resident and Family Safety Training, Resident Safety Plan – Rosa Athanassoulis**
 - members reviewed section without questions

- **Educational Training Presentation Topics** throughout the year – Rosa Athanassoulis, Susan Calder
 - Rosa has suggested a possible list of educational presenters from various community organizations
 - members wish to invite groups to an event to present information – have speakers separate from Family Council meetings – Linda Sherman and Rosa Athanassoulis will make contacts to some organizations – also Ontario Caregivers' Organization

- Mathews house / hospice - Compassion Fatigue
- Parkinson's society
- Osteoporosis society
- The hearing society
- Family Council of Ontario
- Residents council of Ontario
- Gentle persuasive Approach
- Montessori for Dementia
- Fraud and your safety
- LifeMark - PT company any topics they suggest i.e., falls prevention
- Ontario society of senior citizens
- Diabetes association
- Canadian mental health association
- Alzheimer's Society

- **Home Updates** – Rosa Athanassoulis
 - hope to increase program staff – change in unit responsibility but staff moves throughout home to fill in any gaps – Nottawasaga-Andrea Marshall, Innisfil-Andrea Stevens, Adjala-Steve Fagan, Tosorontio-Taylor Ross, Essa-Sheri Burke
 - staff being trained for lifesaving needs, i.e., use of epipens that must be carried for trips
 - summer students are being hired for administrative work and maintenance
 - Activity Pro will be making unit activity calendars to make process more efficient and to add new activities for each month
 - trying to engage all staff in resident/staff events
 - as part of Fixing Long Term Care – gerontology will be included in programs and experiences
 - Mind and Melody programs – has received recent donations of iPhones and Samsung phones
 - RBC will make a presentation in April about fraud scams re: seniors

- **New Business** – Susan Calder
 - please notify Susan by email if you would like to add an item or question to the next meeting's agenda

Meeting adjourned – Linda Sherman at 4:26 P.M.

PLEASE NOTE DATE CHANGE FOR NEXT MEETING:

Next meeting:

April 12/23 at 3 P.M.

Tea Room of Simcoe Manor

Microsoft Teams