



EMPLOYEE REFERRAL FORM

Note: To be eligible, this form must be submitted to the **Human Resources Department** with a copy of the referred candidate's resume **before** the referred candidate applies for a position with the County.

YOUR INFORMATION: (fill out all fields below)		
Name:		
Department:		
Current Job Title:		
Home Phone Number:		
Personal E-mail Address:		
REFERRED CANDIDATE'S INFORMATION: (fill out all fields below)		
Name:		
Address:		
Phone Number:		
E-mail Address (if known):		
What position is candidate being referred to?		
Is the candidate aware they are being referred for this competition?	Yes	No
Does this individual currently work for the County of Simcoe?	Yes	No
Has this candidate ever worked for or been affiliated with the County of Simcoe?	Yes	No
Will this candidate's position directly or indirectly report to you?	Yes	No

Please submit the completed form and a copy of the candidate's resume to Human Resources at hr@simcoe.ca. Any questions may be also referred to hr@simcoe.ca .