

BY-LAW NO. 6725

OF

THE CORPORATION OF THE COUNTY OF SIMCOE

A By-law to establish fees and charges for services or activities provided or done by the Corporation of the County of Simcoe.

Whereas Section 391 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, authorizes the municipality to impose fees or charges on persons for services or activities provided or done by or on behalf of any other municipality or local board; and for the use of its property including property under its control; and

Whereas Sections 398 and 446 of the Municipal Act authorize a county to request that the lower-tier municipalities add the costs of completing any matter or thing it has authority to direct to be done in this by-law, if the person directed to do so is in default, to the tax roll and collect the amount due in the same manner as municipal taxes; and

Whereas pursuant to Section 227 of the Municipal Act it is the role of officers and employees of the municipality to establish administrative practices and procedures to implement council's decisions and to carry out duties required under the Municipal Act or any other Act and other duties assigned by the municipality; and

Whereas Section 23 of the Municipal Act authorizes a municipality to delegate legislative and quasi-judicial powers under the listed Acts to one or more members of its council or a council committee or to an individual officer, employee or agent of the municipality if the power being delegated is minor in nature; and

Whereas Section 69(1) of the Planning Act, R.S.O. 1990, c. P 13, as amended, provides that a municipality may establish a tariff of fees for the processing of applications; and

Whereas by adoption of Committee of the Whole Item No. CCW 18-007, County Council deems it desirable to adopt a comprehensive by-law to set out the fees and charges which will be imposed directly to the benefiting party for actions taken and expenses incurred by the County on its behalf.

Now therefore the Council of the Corporation of the County of Simcoe enacts as follows:

SECTION 1 – INTERPRETATION

1.1 SHORT TITLE

This by-law shall be known as the Fees and Charges By-law.

1.2 HEADINGS

The headings inserted in this by-law are inserted for convenience only and shall not to be used as a means of interpretation.

1.3 SCHEDULES

The schedules attached to this by-law form part of this by-law and have the same force and effect as if the information in them were contained in the body of this by-law.

1.4 DEFINITIONS

For the purpose of this by-law, the following definitions shall apply:

1.4.1 "Council" means the elected council of the Corporation of the County of Simcoe.

1.4.2 "County" means the Corporation of the County of Simcoe.

1.4.3 "Full Cost Recovery" means all labour, equipment, materials and any related costs, including legal and consulting, incurred by the Corporation of the County of Simcoe.

1.4.4 "Person" includes the entity subject to a fee or charge, whether an individual or a corporation and the successors, assigns, heirs, executors, administrators, or other legal representatives thereof to whom the context may apply.

SECTION 2 – FEES AND CHARGES

2.1 FEES AND CHARGES

Council hereby establishes the fees and charges as set out in the attached schedules to this by-law.

2.2 TAXES

The fees and charges will be subject to Provincial Sales Tax (P.S.T.) and Goods and Services Tax (G.S.T.), and/or Harmonized Sales Tax (H.S.T.), where applicable.

2.3 REVIEW

The fees and charges may be reviewed on an annual basis and updated as Council deems appropriate.

2.4 PAYMENT

The fees and charges plus all applicable taxes are due and payable:

2.4.1 at the time the transaction for which the fee or charge is imposed; or

2.4.2 upon the due date specified in any invoice issued by the County to any Person in connection with a fee or charge imposed by this by-law.

2.5 DEFAULT

For any portion of a fee or charge that remains unpaid, beyond the date fixed for payment, the County may make a request to the lower-tier municipality in which the Person owns property to add the costs of completing any matter of thing to the tax roll and it shall be collected in the same manner as municipal taxes.

SECTION 3 – GENERAL

3.1 INVALIDITY

Should any part of this by-law, including any part of its Schedules, be determined by a court of competent jurisdiction to be invalid or of no force and effect, it is the stated intention of Council that such invalid part of this by-law shall be severable and that the remainder of this by-law including the remainder of its Schedules, as applicable, shall continue to operate and to be in force and effect.

3.2 ADMINISTRATION

The Finance Department shall be responsible for the administration of this by-law, including but not limited to the enforcement thereof.

3.3 REPEAL

The following by-laws are repealed: By-law No. 6618 and 6652.

3.4 EFFECTIVE DATE

By-law enacted this 13th day of February, 2018.

Warden, County of Simcoe

County Clerk, County of Simcoe

**SCHEDULE "A"
ARCHIVES**

Research Inquiries

See Schedule "B" Corporate for Research Rates (Search and Preparation)	¼ hour billing
<i>Note: There is no charge for admission or in-person reference services.</i>	

Photocopying and BW Printing from Digital Image

Size	Regular Rate	Student Rate (with I.D.)
8.5" x 11"	See Schedule "B" Corporate for regular copy rates	\$0.30
8.5" x 14"		\$0.40
11" x 17"		\$0.50

Digital Image Scanning

In-house, up to 18" X 24"	\$10.00
Custom in-house, up to 18" X 24"	\$14.00
Larger format (in-house)	\$10.00 per ft ²
Larger format (outsourced)	Contractor's rates + 30%

Inter-Institutional Loan Service

Inter-institutional loan service	\$6.00 per order (max 5 microfilm reels per order)
<i>Note: Incoming only – Simcoe County Archives is unable to lend documents from its collection.</i>	

Micrographic Reproductions (Microfilming – positive duplicates only)

Regular from existing 16 mm negatives - subject to film availability	Contractor's rates + 30%
Regular from existing 35 mm negatives – silver halide film	\$ 85.00 per reel
Regular from existing 35 mm negatives – vesicular film	\$ 66.50 per reel
Custom microfilming of original documents	\$ 300.00 for 3 days of document preparation and filming; \$100 per extra day

Digital Copies of Microfilm

Digitization of microfilm	\$115.00 per reel
Copies of film previously digitized	\$35.00 per reel

Microfilm Repair

Cost for simple repairs (straight cut and splicing)	\$5.00 per splice
Cost for complicated repairs (damage through multiple frames and zigzag cuts)	\$10.00 per repair

Copying Sound Recordings

Digitization of audio-cassette – basic quality	\$ 25.00
Digitization of audio cassette – preservation quality (outsourced)	Contractor's rates + 30%

Copying Moving Images

Digitization of moving images (outsourced)	Contractor's rates +30%
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Storage Media

Storage media (CD-ROM or DVD-ROM)	See Schedule "B" Corporate for rates
USB flash drive	See Schedule "B" Corporate for rates

*all prices include HST

Schedule B to By-law No. 6725

**SCHEDULE "B"
CORPORATE**

FEE CHARGES FOR REQUESTS FOR INFORMATION (prices include HST)

Search and Preparation Time (paper or electronic – general records only)	\$7.50 per ¼ hour required to search and retrieve records (minimum ¼ hour billing)
Administration Fee per request (personal records only)	20.00 flat rate
Photocopying (B/W) 8.5 x 11	\$0.60 per page
Photocopying (B/W) 8.5 x 14	\$0.80 per page
Photocopying (B/W) 11 x 17	\$1.00 per page
Photocopying (Colour) 8.5 x 11	\$0.70 per page
Photocopying (Colour) 8.5 x 14	\$0.90 per page
Photocopying (Colour) 11 x 17	\$1.10 per page
Plotter prints (B/W)	\$5.75 per linear foot 36" roll, standard paper
Plotter maps (Colour)	\$11.50 per linear foot 36" roll, standard paper
CD	\$5.00 for each disk
USB flash drive	Cost recovery based in size + 30%

MISCELLANEOUS CHARGES (prices include HST)

Miscellaneous Outside Vendor Charges (services that the County cannot perform)	Based on invoiced cost of service provided
Shipping	Based on invoiced cost of service provided

FEE CHARGES FOR RETURNED BANK ITEMS (no tax)

NSF Cheques	General Accounts	\$25.00/item
	Social Housing	\$20.00/item

Formal access requests received under the Municipal Freedom of Information and Protection of Privacy Act will be billed pursuant to the fees prescribed by the legislation.

**SCHEDULE "C"
EMERGENCY PLANNING**

Annual 911 CERB fees	Costs are billed based on billing from Province
Annual Emergency Planning forum	Full Cost Recovery per participant
Basic Emergency Management Course Fees	Full Cost Recovery per participant
Specialized or Customized Emergency Management training	Full Cost Recovery per participant

Mobile Generator Rental Rates

"For Profit" Organizations	150 kW Mobile generator	Daily rate - \$700.00 Weekly rate - \$1,700.00 Monthly rate - \$6,500.00
	350 kW Mobile generator	Daily rate - \$900.00 Weekly rate - \$2,700.00 Monthly rate - \$9,500.00
"Municipal-Non Profit" Organizations Non-Emergency Events	150 kW Mobile generator	Daily rate - \$175.00 Weekly rate - \$425.00 Monthly rate - \$1,625.00
	350 kW Mobile generator	Daily rate - \$225.00 Weekly rate - \$675.00 Monthly rate - \$2,375.00

Schedule D to By-law No. 6725

**SCHEDULE "D"
SOLID WASTE MANAGEMENT**

A. COUNTY OF SIMCOE SOLID WASTE MANAGEMENT FACILITY RATE SCHEDULE		
Material Description Properly Prepared and Separated	Tonnage Rate	Volume Rate
	Price (\$) Units	Price (\$) Units
Garbage, Contaminated Soil ⁵ , Stumps, Carpet, Window Glass, Bulky Rigid Plastic, Pressure Treated Wood, Commercial Organics Minimum Charge \$5.00/load	\$155.00/tonne	\$25.00/m ³
Garbage (Compacted loads and Heavy Waste) Minimum Charge \$5.00/load	N/A	\$75.00/m ³
Asphalt Shingles & Drywall	\$75.00/tonne	\$35.00/m ³
Wood Waste: Clean Dimensional Lumber, Coated and Glued Wood, Brush and Brush Chips	\$75.00/tonne	\$10.00/m ³
CFC Appliances	\$15.00/each	\$15.00/each
Mattress or Box Spring	\$10.00/each plus tipping fees at \$155.00/tonne	\$15.00/each
Mixed Waste, Asbestos ⁵ or Difficult Wastes ⁵ Minimum Charge \$10.00/load	\$310.00/tonne	\$50.00/m ³
Forced Charge – failure to pay ⁷	\$100.00/incident (plus applicable tipping fees)	\$100.00/incident (plus applicable tipping fees)
Improper drop-off of a hazard or difficult waste (Example: ammunition, explosives, asbestos, propane tank, or hazardous wastes)	\$250.00/incident (plus costs incurred by the County)	\$250.00/incident (plus costs incurred by the County)
Free Diversion: Scrap Metal, Leaf and Yard Waste, Tires, Electronic Waste, Blue Box Recyclables, Textiles, MHSW, Rubble, Clean Fill ⁵	No charge	No charge

Schedule D to By-law No. 6725

Sales Material Description	Price (\$)
Compost – car load (<0.5 m ³ loaded by hand by customer)	\$5.00
Compost – pickup truck or small trailer load (loaded by hand by customer)	\$20.00
Brush Chips Outbound from Site	Free
Backyard Composters (each)	\$30.00
Recycling Boxes (each)	\$5.00 (including HST)
Recycling Boxes (replacement of broken box)	Free (with return of broken box)
Recycling Boxes (New Residents-2/household)	Free (arranged through Customer Service)
Green Organics Bins (each)	\$15.00 (including HST)
Green Organics Bins (replacement of broken bin)	Free (with return of broken bin)
Green Organics Bins(New Residents-1/household)	Free (arranged through Customer Service)
Caddy Carts (each)	\$75.00 (including HST)
Bag Tags (each book of 5)	\$15.00
Courier charges for shipment of Bag Tags	\$5.00
Vehicle Weight (each)	\$5.00

B. COLLECTION SERVICE	
Application fee for Collection Service for Multi-unit residences, private roads or new condominium developments	\$50.00/application or \$10.00/unit (whichever is greater)
Multi-Residential Recycling Caddy Cart Service in excess of standard service level	\$360.00 per cart/year or any part thereof
Bulky Collection Program (pre-arranged booking)	\$40.00
Fee to appeal decision	\$50.00/application
Compliance Letter	\$50.00

C. COUNTY OF SIMCOE D4 GUIDELINES	
APPLICATION	FEE
D4 Applications Individual Residential	\$1,500.00 per Residential Application
D4 Applications Commercial/Developer	\$3,000.00 Contingency Fee plus Full Cost Recovery (unused contingency funds will be returned)

Notes:

1. All charges will be rounded down to the nearest dollar.
2. Tonnage rate to generally be utilized when possible (use of volume rate at Scale Attendant's discretion e.g. loads estimated less than \$5 in value).
3. Volume assessment is based on Site Attendant's measurement of load (m³ means cubic metres).
4. Only waste generated in the County of Simcoe is acceptable at County Waste Facilities. Proof of County residency is therefore required for use of facilities.
5. Denotes a material requiring pre approval by Site supervisor. Services not available at all facilities.
6. Minimum Charge is only to be applied on chargeable garbage loads (e.g. no minimum applied if garbage bags properly tagged).
7. Forced Charge for failure to pay applies when customer refuses payment or leaves the facility without returning for payment by the end of the business day. Applicable tipping fees for load are applied in addition to the Forced Charge.

Schedule E to By-law No. 6725

**SCHEDULE "E"
FORESTRY**

Property Use Charges

Single Use	\$50.00
2 to 5 Uses/Year	\$100.00
6 to 20 Uses/Year	\$300.00
21+ Uses/Year	\$1,100.00
Administrative Fee	\$250.00/as per Property Use Agreement
Staff time fee (commercial events only)	\$187.50 + HST / half day of required staff time Note: This fee will apply where it is determined that County staff resources are required to assess a proposed route for an event, monitor during an event, and/or check site conditions following an event. Required staff time will be pre-determined by the County Forester in half day increments.

Schedule F to By-law No. 6725

SCHEDULE "F"
GEOGRAPHICAL INFORMATION SYSTEMS

Spatial Data Classes	Cost for County Data Set	Cost for Municipal Data Set	Cost for Selected Tiles	Annual Update Cost	Processing Fee
Orthophotography	\$10,000.00	\$1,000.00		N/A	\$250.00
			\$100.00	N/A	\$250.00
				N/A	N/A
Digital Terrain Data	\$20,000.00	\$2,000.00		N/A	\$250.00
			\$200.00	N/A	\$250.00
				N/A	N/A
All Other County Thematic Data Classes	\$5000.00	\$500.00	N/A	\$250.00	N/A

NOTE: (cost + HST)
 - All spatial data sales must be coordinated through the Manager of Information Services and Applications
 - An end use license must be signed prior to release of any data

Hard Copy Products	Map Sizes (in inches)	Cost + HST
Individual Official Plan Schedules	18" X 18" or 11" X 17"	\$5.00 ea
Township Wall Maps	Various (up to approx. 42" wide)	\$10.00 ea
County Base Map (Large)	36" X 36"	\$15.00 ea
County Base Map (Small)	18" X 18"	\$5.00 ea
Municipal Map Book (Black and White)	8.5" X 11"	\$10.00 ea
Municipal Map Book (Colour)	8.5" X 11"	\$20.00 ea

Schedule G to By-law No. 6725

**SCHEDULE "G"
LIBRARY**

Lost Processing Fee for Lost Items	\$3.14/item + HST
Lost or Damaged Replacement Disks for Books on Compact Disk	\$5.65/disk + HST
Cleaning or Repairing of Disks	\$3.39/disk + HST
Lost or Damaged Material (if lost item is a book + GST not HST)	replacement cost + HST
Lost or Damaged Audio/Visual Cases	replacement cost + HST
Consortium Library Purchases	actual cost

Schedule H to By-law No. 6725

SCHEDULE "H"
LTC - COMMUNITY PROGRAMS

	Georgian Day Out	Simcoe Village	Sunset Suites	Georgian Suites (LL APTS)	Georgian Garden Homes	Georgian Terraces (AFH)	Georgian Residences (ASL)
Guest Suite Rental (includes tax)	n/a	n/a	n/a	\$56.50/night plus damage deposit (\$100)	n/a	n/a	\$56.50/night plus damage deposit (\$100)
Client Daily Rate	\$22/day	n/a	n/a	n/a	n/a	n/a	n/a
Client Subsidized Rate	\$11/day						
Coin Laundry (includes tax)	n/a	\$1.50	n/a	n/a	n/a	\$2.00	n/a
- Washer/load	n/a	\$1.25	n/a	n/a	n/a	\$1.00	n/a
- Dryer/load							
Services A la Carte	n/a	List of services, current posted rates and tax status available at each location	List of services, current posted rates and tax status available at each location	List of services, current posted rates and tax status available at each location	List of services, current posted rates and tax status available at each location	List of services, current posted rates and tax status available at each location	List of services, current posted rates and tax status available at each location
Incidental Fee for Service (i.e. catering, maintenance, etc. - could be charged by the County or Sodexo)	n/a	Based on cost recovery	Based on cost recovery	Based on cost recovery	Based on cost recovery	Based on cost recovery	Based on cost recovery
Water Billing	n/a	n/a	n/a	n/a	Based on actual monthly charges	n/a	n/a
Programming Charges (i.e. bingo, event tickets, etc.)	n/a	n/a	n/a	Fee for participation based on cost recovery	Fee for participation based on cost recovery	Fee for participation based on cost recovery	Fee for participation based on cost recovery
Respite Overnight Rate (includes tax)	n/a	n/a	n/a	n/a	n/a	n/a	\$120.74/day
Key FOB	n/a	n/a	n/a	\$25	\$25	\$25	\$25
Food Sales(Bistro)	n/a	n/a	n/a	Prices as posted at location in Georgian Village Centre			
Maintenance Fee (plus tax)	n/a	\$40/hr	\$40/hr	\$40/hr			

Schedule H to By-law No. 6725

**SCHEDULE "H"
LONG TERM CARE**

	Georgian Manor	Simcoe Manor	Sunset Manor	Trillium Manor
Additional Meals (Guest Meal) includes tax				
- Breakfast	\$5	\$5	\$5	\$5
- Lunch	\$8	\$8	\$8	\$8
- Dinner	\$12	\$12	\$12	\$12
Rooms Available for Rental by Facility (including Chapel and Georgian Auditorium) plus tax				
- Resident	Note 1	Note 1	Note 1	Note 1
- Non-Resident	Note 1	Note 1	Note 1	Note 1
Guest Suite Rental – includes tax	\$56.50/night	\$56.50/night	\$56.50/night	Note 1
Catering – includes tax	Note 2	Note 2	Note 2	Note 2
Maintenance Fee (air conditioning)	n/a	\$25/month	n/a	n/a
Removal of unclaimed Resident Furniture	Note 3	Note 3	Note 3	Note 3
Phone Rental – includes tax				
- Respite	n/a	\$2/day	\$2/day	n/a
- Convalescent Care	\$2/day	n/a	n/a	n/a
Cable – includes tax				
- Respite	n/a	n/a	n/a	n/a
- Convalescent Care	\$3/day	n/a	n/a	n/a
- Long Term Care Residents	Note 4	n/a	n/a	n/a
Tuck Shop	Note 5	Note 5	Note 5	Note 5

Notes:

- 1 Rental charges are dependent on the room. Rate charges, if any, are at the discretion of the Administrator, based on full cost recovery, plus tax.
- 2 All charges will be based on cost recovery for services provided (food & supplies) – contact Home dietary department for pricing.
- 3 Cost determined by Administrator based on the cost to remove and dispose of unclaimed resident items left in vacated rooms.
- 4 Cable charges as specified in the cable contract reviewed upon admission.
- 5 All charges determined by Program Support Services and based on cost recovery

Schedule I to By-law No. 6725

**SCHEDULE "I"
MUSEUM**

Maximum Admission for Special Events and Activities <i>(HST included)</i> (Entrance Admission for Non Event Days is Admission by Donation)	Adult Admission	\$8.00
	Senior Admission	\$6.00
	Student Admission (13-24)	\$6.00
	Child Admission (4-12)	\$5.00
	Adult Group Rate	\$6.00
	Senior Group Rate	\$4.00
	Child Group Rate	\$3.00
	Student Group Rate	\$4.00
	Skating Trail single admission	\$10.00
Skating Trail member rate	\$8.00	
Membership <i>(HST included)</i>	Senior/Student/Community Group	\$30.00
	Single	\$40.00
	Family	\$60.00
	Deluxe	\$80.00
Education Programs <i>(No HST)</i>	½ Day Program	\$6.00
	Full Day Program	\$12.00
	½ Day Program (outside of Simcoe County)	\$7.00
	Full Day Program (outside of Simcoe County)	\$14.00
	Program Cancellation Fee	\$80.00
	Kids Club	\$48.00 (\$12 per session)
Education – Other <i>(HST included)</i>	Workshop	Materials Cost + up to 100%
	Birthday Party	\$150.00
	Birthday Party Extra Child	\$20.00
Day Camps and Youth Programs <i>(No HST)</i>	Babysitting	\$5.00/day
	Day Camp (member)	\$150.00/week
	Day Camp (nonmember)	\$175.00/week
	Day Camp/PA Day(member)	\$30.00/day
	Day Camp/PA Day (non-member)	\$35.00/day
	After Hour Late Pick up Fee	\$5.00 for every 15 minutes past pick up time.
Outreach Programs Library Outreach Programs <i>(cost + HST)</i>	Local Outreach 1 st Program	\$175.00
	Local Outreach 2 nd Program	\$135.00
	Out of County Outreach 1 st Program	\$215.00
	Out of County Outreach 2 nd Program	\$175.00
Tours <i>(HST included)</i>	Guided Tour	\$8.00/person
	Flashlight Tours	\$45.00/Child
	Flashlight Tours	\$20.00/Leader
	Guided Behind the Scenes Tour	\$5.00 Surcharge over Regular Admission Charges

Schedule I to By-law No. 6725

SCHEDULE "I"
MUSEUM

<p>Rental Fees/User Fees/Other (cost + HST)</p>	<table> <tr><td>Table Rental</td><td>\$12.50</td></tr> <tr><td>Table Cloth Rental</td><td>\$5.00</td></tr> <tr><td>Quilt Stand Rental</td><td>\$1.50</td></tr> <tr><td>Snowshoes</td><td>\$5.00/pair</td></tr> <tr><td>Small Booth</td><td>\$95.00</td></tr> <tr><td>Medium Booth</td><td>\$125.00</td></tr> <tr><td>Large Booth</td><td>\$190.00</td></tr> <tr><td>Booth Rental</td><td>\$2.00/Square Foot</td></tr> <tr><td>Church Rental</td><td>\$400.00</td></tr> <tr><td>After Hour Late Departure Charge (Church Rental)</td><td>\$100.00</td></tr> <tr><td>War of 1812 Travelling Exhibit Booking Fee</td><td>\$200 per month, plus shipping costs to venue</td></tr> <tr><td>War of 1812 Travelling Exhibit set up fees</td><td>\$200 per venue</td></tr> </table>	Table Rental	\$12.50	Table Cloth Rental	\$5.00	Quilt Stand Rental	\$1.50	Snowshoes	\$5.00/pair	Small Booth	\$95.00	Medium Booth	\$125.00	Large Booth	\$190.00	Booth Rental	\$2.00/Square Foot	Church Rental	\$400.00	After Hour Late Departure Charge (Church Rental)	\$100.00	War of 1812 Travelling Exhibit Booking Fee	\$200 per month, plus shipping costs to venue	War of 1812 Travelling Exhibit set up fees	\$200 per venue		
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<p>Meeting Room Rental: (cost + HST)</p>	<table> <tr><td>Meeting Room A & B</td><td>\$300.00</td></tr> <tr><td>Meeting Room A</td><td>\$125.00</td></tr> <tr><td>Meeting Room B</td><td>\$225.00</td></tr> <tr><td>Interpretive Room #1</td><td>\$225.00</td></tr> <tr><td>Interpretive Room #2</td><td>\$225.00</td></tr> <tr><td>Meeting Room Rental Fee outside of regular business hours</td><td>\$200 per hour, Minimum 2 hour charge</td></tr> <tr><td>Cancellation Fee (insufficient notice)</td><td>50% of rental fee when cancelled with less than 24 hours' notice (no fee charged if cancelled due to inclement weather)</td></tr> <tr><td>Cancellation Fee (no show)</td><td>100% of the rental fee</td></tr> <tr><td>After Hours Late Departure Charge</td><td>\$100.00</td></tr> <tr><td>Early Set-Up Fee</td><td>\$50.00</td></tr> <tr><td>Meeting Room clean Up Fee</td><td>\$50.00</td></tr> <tr><td>BBQ Rental</td><td>\$50.00</td></tr> <tr><td>Damage to meeting rooms and/or equipment</td><td>100% of cost of replacement or repair</td></tr> </table>	Meeting Room A & B	\$300.00	Meeting Room A	\$125.00	Meeting Room B	\$225.00	Interpretive Room #1	\$225.00	Interpretive Room #2	\$225.00	Meeting Room Rental Fee outside of regular business hours	\$200 per hour, Minimum 2 hour charge	Cancellation Fee (insufficient notice)	50% of rental fee when cancelled with less than 24 hours' notice (no fee charged if cancelled due to inclement weather)	Cancellation Fee (no show)	100% of the rental fee	After Hours Late Departure Charge	\$100.00	Early Set-Up Fee	\$50.00	Meeting Room clean Up Fee	\$50.00	BBQ Rental	\$50.00	Damage to meeting rooms and/or equipment	100% of cost of replacement or repair
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<p>Consignment Sales – Gift Store and Art Work (cost + HST)</p>	<p>Cost + up to 100% mark-up</p>																										

**SCHEDULE "J"
PARAMEDIC SERVICES**

Paramedic "Stand-by" fees for Paid Special Events, ad-hoc event/incident standbys; and "Unauthorized Activities"	Actual administration, logistics and staffing costs (wages & benefits) on a per hour basis whether at regular or premium rate commensurate with the current approved salary levels. Administrative and standard supplies fee - \$50.00. Additional supplies @ cost recovery for excessive use.																								
Paramedic Vehicles (Ambulance/Gator/Golf Cart)	\$15/hr																								
Equipment Rental	actual cost																								
Ambulance Call Report requests	\$20.00/request																								
Public Access Defibrillation Program and related costs	<p>Cost of defibrillator packages purchased through the Heart and Stroke Foundation or through the PAD Program distributor will be based on equipment and accessories options and the current market price of selected equipment. Packages include equipment, accessories, program materials and signage, CPR/AED training for 12 people and enrollment into the PAD Program for one year.</p> <p>Annual PAD Program agreement (only) \$300 and includes CPR and defibrillator training for 12 people. All defibrillator types permitted.</p> <p style="text-align: center;">Training Courses Offered (Available only to members of the PAD Program)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Course Name</th> <th>Class Size</th> <th>Hours</th> <th>Price</th> </tr> </thead> <tbody> <tr> <td>Standard First Aid</td> <td>15</td> <td>16</td> <td>\$784 + \$20 per person</td> </tr> <tr> <td>Standard First Aid Recertification</td> <td>15</td> <td>8</td> <td>\$417 + \$15 per person</td> </tr> <tr> <td>Emergency First Aid</td> <td>15</td> <td>8</td> <td>\$417 + \$15 per person</td> </tr> <tr> <td>CPR Health Care Provider (HCP) or C</td> <td>12</td> <td>4.5</td> <td>\$245</td> </tr> <tr> <td>CPR A</td> <td>12</td> <td>4</td> <td>\$220</td> </tr> </tbody> </table> <p>Note: Above prices are plus HST.</p>	Course Name	Class Size	Hours	Price	Standard First Aid	15	16	\$784 + \$20 per person	Standard First Aid Recertification	15	8	\$417 + \$15 per person	Emergency First Aid	15	8	\$417 + \$15 per person	CPR Health Care Provider (HCP) or C	12	4.5	\$245	CPR A	12	4	\$220
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**SCHEDULE "K"
PLANNING**

A. COUNTY OF SIMCOE IS THE APPROVAL AUTHORITY

APPLICATION	SCALE	FEE
County Official Plan Amendment	Privately Initiated	\$7,500.00 plus full cost recovery
	Municipally Initiated	n/a
Local Official Plan Amendment	Privately Initiated	\$2,000.00 plus full cost recovery
	Municipally Initiated	n/a
Application for Draft Plan of Subdivision (Initial Submission)	Settlement Area	\$6,800.00 plus full cost recovery
	Settlement Area (within delineated Built Boundary)	\$4,000.00 plus full cost recovery
	Outside Settlement Area	\$7,000.00 plus full cost recovery
Draft Plan of Subdivision – Other Activities & Approvals	Revision(s) or alteration(s) to a Plan/Application prior to Draft Approval (requires recirculation)	\$1,000.00 plus full cost recovery
	Major revision(s) or alteration(s) to an approved Draft Plan (requires circulation)	\$1,000.00 plus full cost recovery
	Minor revision(s) or alteration(s) to an approved Draft Plan (no recirculation required)	\$750.00 plus full cost recovery
	Changes to conditions of Draft Approval (Text Only)	\$500.00 plus full cost recovery
	Extension of Draft Approval	\$300.00 plus full cost recovery
	Final Approval of approved Draft Plan (per phase)	\$750.00 plus full cost recovery
Draft Plan of Condominium (Initial Submission)	Settlement Area	\$6,800.00 plus full cost recovery
	Settlement Area (within delineated Built Boundary)	\$4,000.00 plus full cost recovery
	Outside Settlement Area	\$7,000.00 plus full cost recovery
Draft Plan of Condominium – Other Activities & Approvals	Revision(s) or alteration(s) to a Plan/Application prior to Draft Approval (requires recirculation)	\$1,000.00 plus full cost recovery
	Major revision(s) or alteration(s) to an approved Draft Plan (requires circulation)	\$1,000.00 plus full cost recovery
	Minor revision(s) or alteration(s) to an approved Draft Plan (no recirculation required)	\$750.00 plus full cost recovery
	Changes to conditions of Draft Approval (Text Only)	\$500.00 plus full cost recovery
	Extension of Draft Approval	\$300.00 plus full cost recovery
	Final Approval of approved Draft Plan (per phase)	\$750.00 plus full cost recovery
Condominium Exemption	n/a	\$500.00 plus full cost recovery
Part-Lot Control	Approval of each enacted bylaw	\$275.00 plus full cost recovery
Pre Consultation Meetings	County of Simcoe Official Plan Amendment and/or a Plan of Subdivision/Condominium (includes Condominium Exemptions)	\$200.00 plus full cost recovery

Schedule K to By-law No. 6725

B. COUNTY OF SIMCOE IS NOT THE APPROVAL AUTHORITY

APPLICATION		
Review of Plan of Subdivision/Condominium (including Condominium Exemption Application)	n/a	\$750.00 plus full cost recovery

Full Cost Recovery: Additional costs related to the review and/or processing of an application may be incurred, if deemed appropriate to the sole discretion of the Director of Planning, Development and Tourism. The full costs associated with these matters including, but not limited to, peer review fees, public consultation, legal review, etc., will be recovered prior to a County staff recommendation for decision on the relevant application.

Hearings: In cases where the County has settled a planning application matter that still is required to go to hearing before the Ontario Municipal Board or another tribunal, the Applicant for the approval shall reimburse the County for all of its legal fees and disbursements beyond the costs of the simple attendance to submit any Minutes of Settlement.

C. LAND USE PLANNING REPORTS

The County Official Plan		Hard copy \$100.00 + HST
		Digital copy on CD \$15.00 + HST

SCHEDULE "L"
PROCUREMENT, FLEET AND PROPERTY

A. Room Rental Fees at the Simcoe County Administration Centre

Room	Capacity	Cost
Tiny Meeting Room	Seats 4	\$25.00
Tay Meeting Room	Seats 4	\$25.00
Adjala-Tosorontio Boardroom	Seats 8	\$50.00
Bradford West Gwillimbury Boardroom	Seats 8	\$50.00
Innisfil Essa Boardroom	Seats 10	\$50.00
Oro Medonte Severn Boardroom	Seats 16	\$100.00
Midland Penetanguishene Boardroom	Seats 16	\$100.00
Collingwood Clearview Boardroom	Seats 16	\$100.00
New Tecumseth Boardroom	Seats 16	\$100.00
Wasaga Beach Boardroom	Seats 16	\$100.00
Simcoe County Conference Room	Large 40-50	\$100.00
County of Simcoe Cafeteria	Large	\$150.00
Council Chambers or Atrium	Fixed seating – 165 Chairs & tables - 50	\$150.00

*HST is added to all cost prices listed

Please note the equipment is included in the room rental cost.

- Items available for use include:
- Flip chart (paper not included)
 - Overhead projector
 - Whiteboard
 - Internet

The cost of the room is per day regardless if your meeting is for a half day or after hours.

** If your meeting is outside regular hours there must be staff present in the building, there will be a staffing fee of \$50/hr and a minimum of 2 hours will be charged. *Regular Hours are Monday to Friday from 8:30am – 4:30pm. Excluding Holidays.*

B. Miscellaneous Fees

Fees for Tender Sets (when deemed necessary)	Full Cost Recovery
Fee to charge electric vehicle using Level 3 Electric Vehicle Charger	\$15/hour (Fee prorated to nearest minute)

Schedule M to By-law No. 6725

SCHEDULE "M"
TOURISM SIMCOE COUNTY

<p><u>Guide Map Advertising Rates</u> All ads include a Locator dot & listing to maximum of 150 characters. (cost + HST)</p> <p>For full details see Guide Map Program Ad & Copy requirements.</p>	<table border="0"> <tr> <td>Outside Back Cover</td> <td style="text-align: right;">\$4,750.00</td> </tr> <tr> <td>Ad size approx. 3.6875" x 7.625"</td> <td></td> </tr> <tr> <td>Inside Panel</td> <td style="text-align: right;">\$2,275.00</td> </tr> <tr> <td>Ad size approx. 3.6875" x 7.625"</td> <td></td> </tr> <tr> <td>Map Square</td> <td style="text-align: right;">\$1,450.00</td> </tr> <tr> <td>Ad size approx. 3.6875" x 3.46875"</td> <td></td> </tr> <tr> <td>Locator Dot/Icon</td> <td style="text-align: right;">\$215.00</td> </tr> </table>	Outside Back Cover	\$4,750.00	Ad size approx. 3.6875" x 7.625"		Inside Panel	\$2,275.00	Ad size approx. 3.6875" x 7.625"		Map Square	\$1,450.00	Ad size approx. 3.6875" x 3.46875"		Locator Dot/Icon	\$215.00		
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Schedule N to By-law No. 6725

SCHEDULE "N"
TRANSPORTATION AND ENGINEERING

Oversized/Overweight Load Permits

Single Move Permit	\$50.00
Annual Permit	\$300.00
Special Annual Permit	\$300.00

Site Plans, Permits, Agreements & Reports

Engineering Review Application	<ul style="list-style-type: none"> - \$250.00 initial review only (includes each drawing and report requested and first submission comments) - \$100.00 for each additional submission to cover further review and comments.
Encroachment Agreements	\$350.00 + legal costs
Development Agreements	\$350.00 + legal costs
Roads Authority Agreement - Improvement	0.5% of total cost of road works improvement. Minimum \$250.00, maximum \$5,000.00 + legal costs.
Roads Authority Agreement - Aggregate	0.5% of total cost of road works improvement. Minimum \$250.00, maximum \$5,000.00 + legal costs.
Road Occupancy Permit – Minor	\$100.00
Road Occupancy Permit – Major	\$500.00
Minor Variance Application	\$150.00 (plus actual costs)
Minor Variance Appeal	\$125.00
Entrance Permit - Residential/Field	\$100.00
Alteration/Pave	\$100.00
Commercial/Industrial	\$150.00
Temporary	\$150.00 + Deposit (\$2,000. to \$10,000.)
Sub-division	\$150.00
Entrance Permit Appeal	\$125.00
Sign Permit - Portable Signs (A,B,C)	\$50.00 non-refundable
Ground/Pylon Signs	\$150.00 non-refundable
Billboard/Field Signs	\$150.00 (\$100.00 + HST renewal annually)
Traffic Count Reports – Spring, Summer, Fall	\$25.00 + HST per report
Traffic Signal Timing plans	\$25.00 + HST per report
Intersection Reports	\$150.00 + HST per report

Cost Recovery

Recover costs from damage to County infrastructure resulting from a reported collision	Full cost recovery
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Schedule O to By-law No. 6725

**SCHEDULE "O"
LEGAL SERVICES**

Social Housing

Mortgage Discharges	\$275.00 plus disbursements
Mortgage Postponements	\$350.00 plus disbursements
Mortgages	\$350.00 plus disbursements

Development Approvals

Road Widening	\$1,000.00 deposit + full cost recovery
Easements	\$1,000.00 deposit + full cost recovery

Development Agreements

Preparation & review of development agreements including but not limited to: <ul style="list-style-type: none"> - Road Occupancy Agreements - Encroachment Agreements - Drainage Act Agreements - Access Agreements - Entrance Permit Agreements 	\$1,000.00 deposit + full cost recovery
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General

Legal work for the benefit of third parties including, but not limited to, legal review, opinions, document preparation, registrations and certain appearances before boards and tribunals	Full cost recovery
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