

**SECTOR WIDE FEE CAP FOR LICENSED CHILD CARE**  
**Licensee Opt Out Form**  
2022

Ontario reached an agreement with the federal government under the Canada-wide Early Learning and Child Care (CWELCC) System. Licensees have the choice to participate or opt out of participating in this System. Should a licensee choose not to participate in the CWELCC System, according to O.Reg 137/15, they are required to notify parents, their employees, and their service system manager. This form must be used to notify their service system manager.

Licensee name (as appears in the Child Care Licensing System (CCLS) or posted licence):	
Licence number (as appears in CCLS or posted licence):	
Program name (as appears in CCLS or posted licence):	
Program type (child care centre or Home Child Care Agency (HCCA)):	

Pursuant to section 77.1 of O.Reg 137/15 (General) made under the *Child Care and Early Years Act, 2014* (CCEYA), all licensees, regardless of participation in the CWELCC System, must maintain current parent fees for children under the age of the six as well as six year olds who are enrolled in kindergarten, unless a fee increase was communicated to families/parents on or before March 27. This includes all fees (e.g., late fees, transportation).

New licensees are prohibited from charging parents a fee higher than the amount set out in the applicable tables under section 77.1 of the regulation unless the fee was already communicated to parents on or before March 27.

Licensees may charge a higher fee if a licensee notifies the local service system manager in writing that it will not be applying to enrol in the CWELCC System.

If you DO NOT wish to participate in the CWELCC System, please confirm the following statements:

- I do not wish to participate in the CWELCC System.
- I understand that by opting out, I will NOT be eligible to receive any CWELCC System funding, including funding to reduce parent fees or increase compensation for staff.
- I understand that I will not be able to opt into the CWELCC System for the remainder of 2022.

- I understand that should I wish to participate in the CWELCC System in future years, my acceptance will be determined based on a number of factors, including provincial and local priorities and the availability of funds, and is not guaranteed.
- I have advised parents and staff that we do not intend to enrol in the CWELCC System.
- My service system manager(s) is/are aware that I will not be participating in the CWELCC System.

I hereby attest that I understand the implications of opting out and confirm that I do not wish to participate in the CWELCC System.

Signature (electronic signature accepted):	
First and Last Name:	
Title (persons signing must have authority to bind the licensee):	
Date:	
Email Address:	

Once completed, please submit this form to your CMSM/DSSAB. If they wish, licensees will also have the opportunity to advise the Ministry of Education of the decision to opt out of the CWELCC System by uploading this document in CCLS. Further communication on how to upload will be provided shortly.